



Science handbook...Behaviour policy

Introduction:

In addition to the School discipline policy (Staff Handbook) and in view of the inherent risks of delivering the Science curriculum, pupil behaviour and general discipline must be carefully controlled to reduce or eliminate the risk of minor or major accident to students and staff. High expectations by staff of students must be consistently and systematically reinforced and any students who appear to pose a risk to themselves, other students, equipment or staff should be closely managed and furthermore monitored within the science department and moreover by their science teacher with information kept at all time and to be recorded using 'The referral system.' A common approach with regard to these 'expectations' is essential considering the number of science staff expected to teach a student throughout their Key Stages.

Purpose:

- To work within recognised Health and Safety procedures at all times and to encourage the students to have a firm understanding of these principles.
- To develop self discipline in order that pupils will be finally responsible for individual and group practical work.
- To create a secure and safe environment in which positive teaching and learning by the student can take place.
- To develop a mutual respect within a working team for both staff and students.
- To prepare all students for the demands and expectations of their present and future lives.
- To create an environment where students feel safe to experiment and have access to equipment.
- To foster a sense of safety, responsibility and pride in their work.
- Above all to enable students to develop a sense of commitment to health and safety guidelines so that students and staff can learn within a safe environment.

Guidelines:

- **A clearly defined set of Science Laboratory rules and procedures are to be given to every pupil entering the school. This information is also to be made available to parents and clearly displayed in each Science Laboratory.**

Policy on the Behaviour Management of pupils

- **A system of rewards and sanctions to recognise positive, negative and unsafe behaviour.**
- **To follow the system of sanctions listed in the school policy and adhered to by all science staff, recognising that this must be the judgement of individual staff for each case.**
- **To record and communicate to HOD any examples of student's behaviour which is unsafe and potentially dangerous within the Science Laboratory.**
- **To communicate action taken or to be taken regarding an individual student to other science staff, HOY, the student and parents.**
- **Incident referral should always follow school line management procedures (See staff handbook.)**
- **To use e-solutions for contacting home and recording behaviour for pupils who are persistent in breaking department expectations:**

Examples of indiscipline which affect the department include:

- **Being unprepared for study (lateness, lack of equipment etc).**
- **Unnecessary noise and/or boisterous behaviour in lessons.**
- **Verbal and/or physical abuse of pupils, teachers and technicians.**
- **Seeking conflict with the teacher.**
- **Anti-social behaviour in the corridor.**

- **Good discipline objectives:**
- **To promote positive relationships.**
- **To maximise individual and collective achievement.**

Role of pupils:

- **Aware of criteria for good performance.**
- **Opportunities for assessment.**
- **Participation in decision making.**
- **Target setting.**

Role of teachers:

- **Suitable and engaging curriculum.**
- **Developing good study skills.**
- **Establishing criteria for achievement and good behaviour.**
- **Recognising positive achievement.**

- Target setting.
- Sanctions.
- Communicating with parents:
- Communication by staff to parents in the first instance by phone is recommended. Phone calls should be logged with issues raised with parents detailed by this log. When communicating by letter to parents, staff can access prepared 'mail merged' letters held in the science/shared area: school network. Letters can be printed and sent to pupils with a copy given to the HOD for file and record.

Codes indicating pupil's behaviour:

On the shared area are departmental letters covering these aspects of behaviour for all years. They are mail merged for years 7 to 11 and can be printed off very quickly. Serious incidents should also be recoded by the school reporting system and the 'incident report form. A copy of the 'letter home and normal incident report forms' should always be given to the HOD.

Behaviour trait	Code
Mildly disruptive behaviour	Mild D
Moderately disruptive behaviour	Mod D
Persistently disruptive behaviour	Pers D
Dangerous behaviour	DB
Seriously dangerous behaviour	SDB
Late to lesson	LL
Persistently late to lesson	PL
Lessons truanting	TL
Aggressive behaviour	AB
Violent behaviour	VB
Sexist behaviour	SB
Racist behaviour	RB
Swearing in class	SC
Swearing at staff	SS
Refusal to follow instructions	RFI
Removal from class	RC
No homework	HOM
No Coursework (Year 10)	CWK 10
No Coursework (year 11)	CWK 11
Poor progress	Prog